




SGMP Central Florida
Chapter Presents. . .

CMP Poker




The Poker Hand

- High Card
- Pair
- Two Pair
- Three of a Kind
- Straight
- Flush
- Full House
- Four of a Kind
- Straight Flush
- Royal Flush




QUESTION:

How many CUPS of coffee
are in a gallon?



ANSWER:


20 cups



QUESTION:

The basis in determining subject matter
content and the appropriate educational
approach to a successful meeting is:

- A. Appoint comprehensive planning committee
- B. Establish meeting objectives
- C. Develop a financial budget
- D. Select speakers



ANSWER:

B. Establish meeting objectives

**QUESTION:**

If you are publishing a small booklet for your meeting on a limited subject matter, the most desirable form of binding to use would be:

- A. Side stitch binding
- B. Saddle stitch binding
- C. Perfect binding

**ANSWER:**

B. Saddle stitch binding

*(CLC Glossary)

**QUESTION:**

Your room is 96' long. Assuming a four foot aisle in the rear, your last row of attendees is placed at 92'. What is the vertical dimension of your screen?

- A. 10'
- B. 11.5'
- C. 12'
- D. 15'

**ANSWER:**

B. 11.5'

**(2 x 8 principal – no one should be closer to screen than two times the height of the screen, nor further from the screen than 8 times the height of the screen)*

Pg. 457 – PCMA manual

**QUESTION:**

Which of the following will have the greatest effects on the determination of food prices for a banquet meal:

- A. Time of year
- B. Number of guests
- C. Number of service staff
- D. Choice of entrée

**ANSWER:**

D. Choice of entrée



QUESTION

In the budget process, which of the following is a variable cost?

- A. Speaker Honoraria
- B. Meeting Room Rental
- C. Boxed Lunches
- D. Audio visual rental



ANSWER:

C. Boxed Lunches



QUESTION:

Which of the following should you do to prepare for a Bomb Threat at an event?

- A. Develop procedures as part of an emergency action plan
- B. Train staff what to do if a threat is received
- C. Prepare evacuation plan in advance
- D. All of the above



ANSWER:

D. All of the Above
*Pg. 229-232 CLC



QUESTION

You hire an official general services contractor (GSC) to provide services to your exhibitors. Under normal conditions the GSC provides all but the following services except:

- A. Pipe and draping for the entire area
- B. Padded van shipments
- C. Prepare exhibitor floor plan
- D. Material handling



ANSWER:

B. Padded van shipments



QUESTION

How soon in advance of your event should your Specifications Guidebook be sent to the CSM?

- A. No later than ONE week prior
- B. No later than TWO weeks prior
- C. No later than THREE weeks prior
- D. No later than ONE MONTH prior



ANSWER:

- D. No later than ONE MONTH prior

Pg. 152 CLC



QUESTION

- In preparing a meeting resume for the convention services manager (CSM), the meeting professional is dealing with a rectangular meeting room with dimensions of approximately 40' (12m) wide by 60' (18m) deep. Which of the following is the standard seating capacity of this room set-up theater style?

- A. 100
- B. 180
- C. 200
- D. 400



ANSWER:

C. 200 people theater style
(Using comfort factor of 12)



QUESTION

Which of the following factors has the most significant impact on drayage rates?

- A. Union jurisdiction
- B. Time of year
- C. Move-in/move-out time
- D. Length of show



ANSWER:

C. Move-in/move-out time



QUESTION

A satellite dish that receives signals is a:

- A. Downlink
- B. Uplink
- C. Point to point
- D. One-way video, two way audio



ANSWER:

- A. Downlink



QUESTION

You plan a meeting for 500 ppl. To begin negotiating for this year's conference, the most important reference is:

- A. location of meeting
- B. room rates at the hotel
- C. history of previous meeting
- D. goals and objectives of the meeting



ANSWER:

- C. history of previous meeting



QUESTION

Key stoning is:

- A. a loss of brightness when the screen is viewed from an angle greater than 45 degrees from the perpendicular
- B. a distortion of the image
- C. the distance between the head table and screen
- D. the tendency of the slide image to quiver when initially shown on the screen



ANSWER:

- B. a distortion of the image



QUESTION

A rule of thumb many planners use to calculate gratuities is _____ percentage of the total hotel or facility bill.

- A. 1-1.5%
- B. 2-2.5%
- C. 5%



ANSWER:

- A. 1 - 1.5%
- *(pg. 120 CLC)



QUESTION

The FIRST ROW OF CHAIRS in a theater style set should be placed _____ feet from the edge of the platform (**WITH** a/v)

- A. 12 feet
- B. 2 times the height of the screen
- C. 1.5 times the distance from the podium
- D. 16 feet



ANSWER:

- B. 2 times the height of the screen



QUESTION

The CENTER AISLE in a theater style set should be no less than _____ feet wide

- A. 3
- B. 4
- C. 5
- D. 6



ANSWER:

- D. 6 feet



QUESTION

No one should be seated **farther** from the screen than _____ x the screen height.

- A. 4
- B. 6
- C. 8
- D. 10



ANSWER:

C. 8 times the screen height



QUESTION

An open discussion with audience, panel and moderator is called a _____.

- A. Symposium
- B. Forum
- C. Colloquium
- D. Panel



ANSWER:

B. Forum



QUESTION

An in-depth instructional meeting providing intensive education on a particular subject is called a _____.

- A. Seminar
- B. Workshop
- C. Forum
- D. Conclave



ANSWER:

B. Workshop



QUESTION

In a theater style room setting you need to remove ___chairs for each wheelchair

- A. 1 chair
- B. 2 chairs
- C. 3 chairs
- D. 4 chairs



ANSWER:

B. Two chairs



QUESTION

A single account of all charges incurred by the hosting organization is called a _____

- A. Direct Bill Account
- B. Accrual Account
- C. Master Account
- D. House Account



ANSWER:

C. Master Account

Pg. 43 CLC



QUESTION

Music accompanying a speaker's entrance/exit onto or from the stage.

- A. Play On/Off
- B. Proscenium
- C. Reprise
- D. Stage Call



ANSWER:

A. Play On/Off





QUESTION

Which of the following is NOT an example of a “close-ended” question?

- A. Please rate the following on a scale of Strongly Agree to Strongly Disagree (*Scale provided*)
- B. How were you positively influenced by this conference? Check all that apply.
- C. As a result of this meeting, what will you do differently in your job? (*Please specify*)
- B. Would you recommend this conference to others? Yes or No?



ANSWER:

C. As a result of this meeting, what will you do differently in your job? (*Please specify*)



Who's Got the Best Hand?



Interested in Becoming a CMP?

Requirements

- Must have minimum of 3 years experience in meeting management to apply
- Application must be approved with a minimum of 90 points out of a possible 150
- Pass the CMP Exam

How Much Does it Cost?

Fees for the CMP Program

- CMP Application Submission Fee - \$225
- Exam Registration Fee - \$450
- Exam Cancellation Fee - \$100

How Do I Prepare?

• Recommended Study Materials:

- CIC Manual 8th Edition (\$65.95 USD)
- CIC International Manual (\$79.95 USD)
- APEX Glossary (\$35.00 USD)
- Professional Meeting Management 5th Edition (\$79.95 USD)

Want to Join the SGMP CMP Study Group?

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For More Information

For more information on becoming a
CMP, VISIT:

<http://www.conventionindustry.org/>