



**SGMP Chapter Scholarship Application to Attend  
National Education Conference  
(Base Responses on Activities Jan. 1 – Dec. 31 of Previous Year)**

Name \_\_\_\_\_ Agency/Hotel \_\_\_\_\_

Address \_\_\_\_\_

Wk # \_\_\_\_\_ Hm # \_\_\_\_\_ Fax \_\_\_\_\_

Registration: \_\_\_\_\_ # of nights/amount: \_\_\_\_\_ / \_\_\_\_\_ Airfare: \_\_\_\_\_

(Registration for suppliers cannot exceed fee for non-exhibiting suppliers)

**Amount Requested:** Total \_\_\_\_\_

**1. Chapter Membership.**

\_\_\_\_\_ 1-2 yrs. (3 points)  
\_\_\_\_\_ Over 2 yrs. (1 point)

**2. CMP, CGMP, and/or CHSP(C) Certification.** \_\_\_\_\_ Year Certified (10 pts. each)  
\_\_\_\_\_

**3. Monthly Meeting Attendance.** 2 points per meeting attended. If all were attended an extra 5 points will be awarded. Must be verified by appropriate board member’s signature.

\_\_\_\_\_ Number of meetings attended (list months)

**4. Monthly Meeting Speaker or Panel Member.** (10 points per engagement) (Include copies of agenda/program and/or recap from the newsletter article.)

\_\_\_\_\_ Month(s)/Date(s)  
\_\_\_\_\_ Topic(s)

**5. Staffed Monthly Registration Table.** (4 points per month)

\_\_\_\_\_ Number of months served (list months) (Applicant must get committee chair to complete committee report.)

**6. Committee Involvement.** List committees of which you are a contributing and active member. (Up to 5 points per committee; 10 points if chair). Applicant must get committee chair(s) to complete committee member report.

7. **New Members Brought In.** List new members' name(s). Your name must appear as sponsor on membership application. (8 points per new member - Membership Committee Chair exempt) (Verified by membership chair.)

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8. **Chapter Newsletter Contribution.** Written articles. List title and include copy. (5 points per article)

\_\_\_\_\_ Number of articles written.

9. **National Conference Attendance** (1 point per year; maximum of 3 points)

\_\_\_\_\_ (Years attended – list dates & locations)

\_\_\_\_\_  
\_\_\_\_\_

10. **National Involvement.** Articles published in Advantage magazine; presenter at National conference; volunteered at National conference; member of National committee. (10 points each) (copies of articles; agenda/program of National Conference; verification by National for volunteering and/or committee verification)

\_\_\_\_\_ List all.

11. **Support of Chapter.** Describe other ways you support the Chapter and participate in Chapter activities (fundraising, community involvement projects, mentoring, etc.) (10 points maximum)

\_\_\_\_\_  
\_\_\_\_\_

12. **Chapter or Regional conference previous year.**

\_\_\_\_\_ Attended (5 points)

\_\_\_\_\_ Other contributions (Served on committee, volunteered, etc. List specifics.) (5 points each – maximum of 10 points). (Applicant must get committee chair(s) to complete committee member report.)

13. **Other.** Describe any other contributions to SGMP during the past year that are not included above. (Use a separate page if necessary) (maximum of 15 points)

14. Are you receiving funds from any other source?  No  Partial, please explain

\_\_\_\_\_

15. I certify that the above statements are true and that my supervisor approves time away from work to attend the conference. If I am awarded a scholarship, I agree to attend all conference sessions and events (subject to verification), and I will write an article about the conference for the chapter newsletter.

\_\_\_\_\_  
Scholarship Applicant Signature

\_\_\_\_\_  
Date